

DAVID NWEZE UMAHI UNIVERSITY OF MEDICAL SCIENCES UBURU

ADVERTISEMENT FOR THE POSITION OF UNIVERSITY REGISTRAR

1. The University

The David Nweze Umahi University of Medical Sciences (DNUUMS) Uburu, Ohaozara LGA, Ebonyi State is designed as an ultra-modern 21st century state-of-the-art International Medical Sciences University. The University's central goal is for specialized manpower development in the most conducive environment in all aspects of medical specialties with the highest form of professionalism, ethics and excellence.

2. The Position and duties:

The University Registrar is a Principal Officer and the Chief Administrative Officer of the University, who is responsible to the Vice-Chancellor for the day-to-day administration of the University except for financial matters which fall within the purview of the Bursar. The Registrar is also the Secretary to the Governing Council, Senate, Convocation, Congregation and other statutory bodies as defined by the University Laws. He/She shall also perform all other duties assigned to him/her by the Council and/or the Vice-Chancellor from time to time.

3. Qualifications

The ideal candidate must possess a good University honours degree and a Master's degree. He/She must also have at least fifteen (15) years post qualification experience, out of which a minimum of five (5) years must have been spent in a position not less than Deputy Registrar in a University.

4. Conditions of Service

The salary and other conditions of service shall be as approved for Registrars of Nigerian Universities by the Federal Government of Nigeria and the Governing Council of David Nweze Umahi University of Medical Sciences, Uburu.

5. The Candidate

The Candidate for the position of the Registrar, must have a very good understanding of the dynamic and complex nature of University administration, must have ability to pursue and achieve set goals and objectives and must possess the drive and resilience that the University environment requires. In addition, the candidate:

- a. Must not be above 55 years of age at the time of appointment;
- b. Be a person of integrity and strong moral character with ability;
- c. Must be able to relate excellently well with staff, students and the general public;
- d. Be a person with an articulate vision and strong commitment for the development of the University,
- e. Be up-to-date in Information and Communication Technology (ICT) capacity and skills.
- f. Must possess NYSC Discharge Certificate or evidence of Exemption.
- g. Must be physically and emotionally stable

6. Vision Statement:

Candidate must provide a Vision Statement of not more than 500 words relating to the University in his/her tenure with particular reference to the administration of the University.

7. Method of Application:

Candidates are required to submit fifteen (15) copies of their applications and Curriculum Vitae and photocopies of their credentials. The curriculum vitae should highlight the following:

- 1. Full name (Surname First in Capital Letters)
- 2. Place and date of Birth
- 3. Age
- 4. Gender
- 5. Marital Status
- 6. Number and Ages of Children
- 7. E-mail Address and Phone Number(s)
- 8. Postal Address
- 9. Permanent Home Address
- 10. Nationality
- 11. State of Origin and LGA
- 12. Schools attended and qualifications obtained with dates (photocopies of certificates to be attached)
- 13. Previous employment(s), position(s), Date(s)
- 14. Details of Administrative Experience (with dates)
- 15. Present Employment, Status, Salary and Dates
- 16. Extra-Curricular Activities
- 17. Membership of Professional Bodies
- 18. Names and Addresses of 3 referees

Applications should be submitted under confidential cover in sealed envelopes marked, "Position of University Registrar" to:

The Acting Vice-Chancellor

David Nweze Umahi University of Medical Sciences (DNUUMS)

Uburu, Ohaozara LGA, Ebonyi State

Applicants are expected to request their referees to forward their reports under confidential cover; directly to the Vice-Chancellor.

CLOSING DATE:

Applications should reach the Office of the Acting Vice-Chancellor, not later than 25th March, 2022.

Signed

DAVID NWEZE UMAHI UNIVERSITY OF MEDICAL SCIENCES UBURU

ADVERTISEMENT FOR THE POSITION OF UNIVERSITY BURSAR

1. The University

The David Nweze Umahi University of Medical Sciences (DNUUMS) Uburu, Ohaozara LGA, Ebonyi State is designed as an ultra-modern 21st century state-of-the-art International Medical Sciences University. The University's central goal is for specialized manpower development in the most conducive environment in all aspects of medical specialties with the highest form of professionalism, ethics and excellence.

2. The Position:

The Bursar is the Chief Financial Officer of the University responsible to the Vice-Chancellor for the day-to-day administration and control of the financial affairs of the University. He/she must have the competence to provide the University Management with appropriate advice and support for all financial transactions of the University.

3. The Person:

The University Bursar is a Principal Officer and the Chief Accounting Officer of the University, who is responsible to the Vice-Chancellor for the day-to-day financial matters of the University. Candidates for the post of the University Bursar must possess considerable degree of competence, integrity and transparency in all financial matters relevant to the management and administration of a University. The Candidate must have the ability to effectively engage with stakeholders of the financial sector.

4. Qualifications and Experience:

Candidate for this post shall:

- 1. Possess a good Honours Degree and Master's Degree in Accounting, Economics, Financial Management or any other related field or related subjects from a recognized University;
- 2. Must be a qualified member of a professional body such as ICAN, ACCA, ANAN, CIMA, CPA;
- 3. Must have a minimum of fifteen (15) years cognate experience, ten (10) years of which must be unbroken service in the University system;
- 4. Must have attained the rank of a Deputy Bursar, or its equivalent in a University.
- 5. Must not be above 55 years of age at the time of appointment.
- 6. Must be computer literate with a working knowledge of relevant accounting/auditing packages and software.
- 7. Must possess NYSC Discharge Certificate or evidence of Exemption.
- 8. Must be physically and emotionally stable and be free from financial embarrassment.

5. Vision Statement:

Candidate must provide a Vision Statement of not more than 500 words relating to the University in his/her tenure with particular reference to the administration and control of the financial affairs of the University.

6. Salary/Conditions of Service:

The salary and other conditions of service shall be as approved for Bursars of Nigerian Universities by the Federal Government of Nigeria and the Governing Council of David Nweze Umahi University of Medical Sciences, Uburu.

7. Method of Application:

Candidates are required to submit fifteen (15) copies of their applications and Curriculum Vitae and photocopies of their credentials. The curriculum vitae should highlight the following:

- 1. Full name (Surname First in Capital Letters)
- 2. Place and date of Birth
- 3. Age
- 4. Gender
- 5. Marital Status
- 6. Number and Ages of Children
- 7. E-mail Address and Phone Number(s)
- 8. Postal Address
- 9. Permanent Home Address
- 10. Nationality
- 11. State of Origin and LGA
- 12. Schools attended and qualifications obtained with dates (photocopies of certificates to be attached)
- 13. Previous employment(s), position(s), Date(s)
- 14. Details of Administrative Experience (with dates)
- 15. Present Employment, Status, Salary and Dates
- 16. Extra-Curricular Activities
- 17. Membership of Professional Bodies
- 18. Names and Addresses of 3 referees

Applications should be submitted under confidential cover in sealed envelopes marked, "Position of University Bursar" to:

The Acting Vice-Chancellor

David Nweze Umahi University of Medical Sciences (DNUUMS)

Uburu, Ohaozara LGA, Ebonyi State

Applicants are expected to request their referees to forward their reports under confidential cover; directly to the Vice-Chancellor.

CLOSING DATE:

Applications should reach the Office of the Acting Vice-Chancellor, not later than 25th March, 2022.

Signed

DAVID NWEZE UMAHI UNIVERSITY OF MEDICAL SCIENCES UBURU

ADVERTISEMENT FOR THE POSITION OF UNIVERSITY LIBRARIAN

1. The University

The David Nweze Umahi University of Medical Sciences (DNUUMS) Uburu, Ohaozara LGA, Ebonyi State is designed as an ultra-modern 21st century state-of-the-art International Medical Sciences University. The University's central goal is for specialized manpower development in the most conducive environment in all aspects of medical specialties with the highest form of professionalism, ethics and excellence.

2. The Position and duties:

The University Librarian is a Principal Officer of the University responsible to the Vice-Chancellor for the administration and management of the University Library and the coordination of the library services in all the Departments, Faculties, Colleges, Institutes and other academic units of the University. The successful candidate will be expected to provide leadership and guidance to the University Management in all aspects of Library matters including e-library.

3. Qualifications and Experience: Candidate for this post:

(i). Must not be less than a Deputy University Librarian/Reader/Associate Professor by rank and should possess a good honours degree, Masters and Ph.D in Library/Information Science from a recognized University.

(ii). He/she must have at least fifteen (15) years relevant experience in the University system, not less than five (5) of which must be at the level of Deputy University Librarian/Reader/Associate Professor.

(iii). The candidate must show evidence of substantial contribution to knowledge through research and scholarly publications in reputable journals. In addition, the candidate should be able to show a clear understanding of modern day University Library, demonstrate considerable experience in its management and administration.

(iv). The candidate must have the ability to initiate research and must be knowledgeable in the application of relevant computer softwares and library operations/services, especially the e-library.

(v). The candidate must be at least a registered member of the Library Registration Council of Nigeria (LRCN), and must not be older 55 years at the time of assumption of duty.

4. Vision Statement:

Candidate must provide a Vision Statement of not more than 500 words relating to the University in his/her tenure with particular reference to the administration of the Library of the University.

5. Salary/Conditions of Service:

The salary and other conditions of service shall be as approved for Librarians of Nigerian Universities by the Federal Government of Nigeria and the Governing Council of David Nweze Umahi University of Medical Sciences, Uburu.

6. Method of Application:

Candidates are required to submit fifteen (15) copies of their applications and Curriculum Vitae and photocopies of their credentials. The curriculum vitae should highlight the following:

- 1. Full name (Surname First in Capital Letters)
- 2. Place and date of Birth
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- 14. Details of Administrative Experience (with dates)
- 15. Present Employment, Status, Salary and Dates
- 16. Extra-Curricular Activities
- 17. Membership of Professional Bodies
- 18. Names and Addresses of 3 referees

Applications should be submitted under confidential cover in sealed envelopes marked, "Position of University Librarian" to:

The Acting Vice-Chancellor

David Nweze Umahi University of Medical Sciences (DNUUMS)

Uburu, Ohaozara LGA, Ebonyi State

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CLOSING DATE:

Applications should reach the Office of the Vice-Chancellor, not later than 25th March, 2022.

Signed



DAVID NWEZE UMAHI UNIVERSITY OF MEDICAL SCIENCES

PMB 211 UBURU, EBONYI STATE

INTERNAL & EXTERNAL ADVERTISEMENT FOR ACADEMIC & NON-ACADEMIC STAFF POSITIONS

A. The University

The David Nweze Umahi University of Medical Sciences (DNUUMS) Uburu, Ohaozara LGA, Ebonyi State, Nigeria is designed as an ultra-modern 21st century state-of-the-art International Medical Sciences University. The University's central goal is for specialized manpower development in the most conducive environment in all aspects of medical specialties with the highest form of professionalism, ethics and excellence.

B. Vacancies

The David Nweze Umahi University of Medical Sciences, invites applications from suitably qualified candidates to urgently fill the following vacant Academic & Non-Academic Staff Positions in the University.

S/N	Department	Designations	Qualification
1.	Applied	Professor/ Reader/ Senior Lecturer/	
	Biology/Biotechnology	Lecturer I/ Lecturer II	BSc+MSc+PhD
2.	Industrial	Professor/ Reader/ Senior Lecturer/	
	Physics/Astronomy	Lecturer I/ Lecturer II	BSc+MSc+PhD
3.	Industrial	Professor/ Reader/ Senior Lecturer/	
	Mathematics/Statistics	Lecturer I/ Lecturer II	BSc+MSc+PhD
4.	4. Computer Science Professor/ Reader/ Senior Lecturer/		
		Lecturer I/ Lecturer II	BSc+MSc+PhD
5.	Industrial Chemistry	Professor/ Reader/ Senior Lecturer/	
		Lecturer I/ Lecturer II	BSc+MSc+PhD
6.	Human Anatomy	Professor/ Reader/ Senior Lecturer/	MBBS + M.Sc. + PhD or
		Lecturer I/ Lecturer II	B.Sc. + M.Sc. + PhD
7.	Human Physiology	Professor/ Reader/ Senior Lecturer/	MBBS + M.Sc. + PhD or
		Lecturer I/ Lecturer II	B.Sc. + M.Sc. + PhD
8.	Biochemistry	Professor/ Reader/ Senior Lecturer/	MBBS + M.Sc. + PhD or
		Lecturer I/ Lecturer II	B.Sc. + M.Sc. + PhD
9.	Dentistry	Professor/ Reader/ Senior Lecturer/	
		Lecturer I/ Lecturer II	BDS/FELLOWSHIP/PART1
10.	Nursing Sciences	Professor/ Reader/ Senior Lecturer/	
		Lecturer I/ Lecturer II	BSc+MSc+PhD
11.	Medical Laboratory	Professor/ Reader/ Senior Lecturer/	
	Sciences	Lecturer I/ Lecturer II	BSc/B.MLS+MSc+PhD
12.	Physiotherapy	Professor/ Reader/ Senior Lecturer/	DPT/B:PT/B.MR.PT/B.Sc+
		Lecturer I/ Lecturer II	M.Sc+PhD

(i). Academic Staff Positions

13.	Biomedical Engineering	Professor/ Reader/ Senior Lecturer/	
	,	Lecturer I/ Lecturer II	BSc+MSc+PhD
14.	Radiography & Radiation	Professor/ Reader/ Senior Lecturer/	
	Sciences	Lecturer I/ Lecturer II	BSc+MSc+PhD
15.	Optometry	Professor/ Reader/ Senior Lecturer/	
		Lecturer I/ Lecturer II	OD+MSc/MPH+ PhD +FNCO
16.	Microbiology/Parasitology	Professor/ Reader/ Senior Lecturer/	
		Lecturer I/ Lecturer II	BSc+MSc+PhD
17.	Public Health	Professor/ Reader/ Senior Lecturer/	
		Lecturer I/ Lecturer II	BSc+MSc+PhD
18.	Human Nutrition &	Professor/ Reader/ Senior Lecturer/	
	Dietetics	Lecturer I/ Lecturer II	BSc+MSc+PhD
19.	Pharmacy	Professor/ Reader/ Senior Lecturer/	
		Lecturer I/ Lecturer II	BPharm/BSc+MPharm/MSc+PhD
20.	Centre for General &	Professor/ Reader/ Senior Lecturer/	
	Entrepreneurial Studies	Lecturer I/ Lecturer II	BA/BSc+MA/MSc+PhD

(ii). Laboratory Technologists

Departments	Designations	Qualification
(1). Applied Biology/Biotechnology; (2).	Senior Laboratory	BSc+MSc
Industrial Physics; (3). Industrial Chemistry; (4).	Technologist	
Computer Science; (5). Human Anatomy; (6).	Laboratory Technologist I/	HND/BSc
Human Physiology; (7). Biochemistry; (8).	Laboratory Technologist II	
Medical Laboratory Sciences; (9). Biomedical		
Engineering; (10). Radiography & Radiation		
Sciences; (11). Microbiology/Parasitology; (12).		
Public Health; (13). Human Nutrition & Dietetics;		
(14). Pharmacy		

(iii). Non-Academic Staff Positions

S/N	Designation	Qualification	
1.	Registry Department		
i.	Deputy Registrar	Bachelor's degree +Master's degree	
ii.	Principal Assistant Registrar, Senior Assistant Registrar, Assistant Registrar, Administrative Officer, Administrative Assistant	Bachelor's degree	
2.	Bursary Department		
i.	Deputy Bursar	Bachelor's degree +Master's degree	
ii.	Chief Accountant, Principal Accountant, Senior Accountant, Account Officer I, Account Officer II	Bachelor's degree	
3.	Physical Planning, Works and Maintenance Department		
i.	Deputy Director (Civil), Deputy Director (Electrical), Deputy Director (Mechanical), Deputy Director (Structural), Deputy Director (Estate & Facility)	Bachelor's degree +Master's degree	
ii.	Chief Engineer, Principal Engineer, Senior Engineer, Engineer I, Engineer II	Bachelor's degree	
4.	Audit Department		
i.	Deputy Director	Bachelor's degree +Master's degree	
ii.	Chief Internal Audit, Principal Internal Audit, Senior Auditor Auditor I, Auditor II	Bachelor's degree	
5.	University Library		
i.	Deputy Univ. Librarian	Bachelor's degree +Master's degree	

ii.	Senior Librarian, Librarian I, Librarian II, Assistant Librarian	Bachelor's degree
6.	ICT Department	
i.	Deputy Director	Bachelor's degree +Master's degree
ii.	System Analyst, Technical Officers, Programmers	Bachelor's degree
7.	Academic Planning Directorate	
i.	Deputy Director	Bachelor's degree +Master's degree
ii.	Chief Academic Planning Officer, Principal Academic Plan. Officer, Senior Academic Planning Officer, Academic Planning Officer I, Academic Planning Officer II	Bachelor's degree
8.	Transportation/Logistics Unit	
i.	Deputy Director	Bachelor's degree +Master's degree
ii.	Senior Transport/Logistics Supervisor, Transport/Logistics Supervisor, Chief Driver, Drivers	Bachelor's degree/ HND/OND/WAEC/NECO O'Level
9.	Secretarial Cadre	
i.	Senior Confidential Secretary, Confidential Secretary I, Confidential Secretary II, Confidential Secretary III	Bachelor's degree/ HND
10.	Store Unit	
i.	Chief Store Officer	Bachelor's degree +Master's degree
ii.	Assistant Chief Store Officer, Principal Store Officer I, Principal Store Officer II, Senior Store Officer I, Senior Store Officer II Higher Store Officer, Store Officer	Bachelor's degree/ HND
11.	Information/Public Relations	
i.	Deputy Director	Bachelor's degree +Master's degree
ii.	Chief Information, Asst. Chief Info, Principal Information, Senior Information, Information Officer I, Information Officer II	Bachelor's degree
12.	Legal Unit	
i.	Chief Legal Officer	Bachelor's degree +Master's degree
ii.	Deputy Chief Legal Officer, Asst. Chief Legal Officer, Principal Legal Officer, Senior Legal Officer, Legal Officer I	Bachelor's degree
13.	Sports Unit	
i.	Deputy Director	Bachelor's degree +Master's degree
ii.	Chief Coach, Asst. Chief Coach, Principal Coach, Senior Coach	Bachelor's degree/ HND
	Coach I, Coach II	
14.	Counselling Unit	
i.	Deputy Director	Bachelor's degree +Master's degree
ii.	Senior Counselling Officer, Higher Counselling Officer, Counselling Officer	Bachelor's degree
15.	Clerical Cadre	
i.	Clerical Officers, Porters, Office Attendants	OND/WAEC/NECO O'Level

C. QUALIFICATIONS

(i) Professor

Candidates must possess a first degree of not less than second class upper division, a master's degree and a Ph.D degree, (MBBS and Fellowship) in the appropriate discipline applied for, with at least ten (10) years teaching and research experience in a University. Candidates must be an international scholar of high esteem, possessing scholarly peer reviewed publications in both local and international journals as proof of area of specialisation within departmental fields of study. A Scopus publication h-index of 15 points and above and the evidence of having attracted research grants as principal investigator in recent years will be added advantages. Candidates must also have sufficient administrative experience and must not be above 60 years old at the time of appointment.

(ii) Associate Professor

Candidates must possess a first degree of not less than second class upper division, a master's degree and a Ph.D degree, (MBBS and Fellowship) in the appropriate discipline applied for, with at least eight (8) years teaching and research experience in a University. Candidates must be an international scholar of high

esteem, possessing scholarly peer reviewed publications in both local and international journals as proof of area of specialisation within departmental fields of study. A Scopus publication h-index of between 8 to 14 points and the evidence of having attracted research grants as principal investigator in recent years will be added advantages. Candidates must also have sufficient administrative experience and must not be above 55 years old at the time of appointment.

(iii) Senior Lecturer

Candidates must possess a first degree of not less than second class upper division, a master's degree and a Ph.D degree, (MBBS and Fellowship), in the appropriate discipline applied for, with at least five (5) years teaching and research experience in a University. Candidates must be an international scholar of high esteem, possessing scholarly peer reviewed publications in both local and international journals as proof of area of specialisation within departmental fields of study. A Scopus publication h-index of between 4 to 7 points and the evidence of having attracted research grants as principal investigator in recent years will be added advantages. Candidates must also have sufficient administrative experience and must not be above 50 years old at the time of appointment.

(iv) Lecturer I

Candidates must possess a first degree of not less than second class upper division, a master's degree and a Ph.D degree, (MBBS and Fellowship) in the appropriate discipline applied for, with at least two (2) years teaching and research experience in a University as a Lecturer II. Candidates must possess scholarly peer reviewed publications in both local and international journals as proof of area of specialisation within departmental fields of study. Candidates must not be above 45 years old at the time of appointment.

(v) Lecturer II

Candidates must possess a first degree of not less than second class upper division, a master's degree and a Ph.D degree in the appropriate discipline applied for, with evidence of having worked as an Assistant Lecturer in a University or as an academic staff in an educational institution for at least two (2) years. Candidates not be above 40 years old at the time of appointment.

(vi) Laboratory Technologists (Only in departments advertised)

A Candidate for position of Snr Laboratory Technologist must possess a Bachelor of Science (BSc) Degree from a recognized University not below 2nd Class Lower Division, plus a Master's Degree, plus six (6) years post qualification cognate experience. Candidates for Laboratory Technologist I & II, must possess a Bachelor of Science (BSc) Degree from a recognized University not below 2nd Class Lower Division plus at least two (Two) years post qualification cognate experience. All applicants must be registered with National Institute of Science Laboratory Technology (NISIT) or other recognized professional laboratory technology bodies. Candidates must not be above 50 years old at the time of appointment.

(vii) Deputy Registrar and similar designation in other units

Candidate must possess a first degree of not less than second class division and a Master's degree, both from recognized University with at least 10 years post-qualification cognate experience, at least 5 years of the experience should be in a higher institution especially a university. Candidate must have served in a position not below Principal Assistant Cadre in an institution of higher learning at the time of submitting an application for this vacancy. Possession of a Ph.D. and membership of recognized professional bodies would be an added advantage. Candidates must not be above 50 years old at the time of appointment.

(viii) Chief/Principal/Senior Cadre in various units

Candidate must possess a first degree of not less than second class division in relevant discipline or related fields with at least five years post-qualification cognate experience. A higher degree and membership of recognized professional bodies would be an added advantage. Candidates must not be above 45 years old at the time of appointment.

(ix) Chief/Principal/Senior Cadre in various units

Candidate must possess a first degree of not less than second class division in relevant discipline or related fields with at least five years post-qualification cognate experience. A higher degree and membership of

recognized professional bodies would be an added advantage. Candidates must not be above 45 years old at the time of appointment.

(x). Lower cadres in various units

Candidate must possess OND or WAEC/NECO O'Level with at least two years post-qualification cognate experience. Candidates must not be above 30 years old at the time of appointment.

D. SALARIES AND ALLOWANCES:

Salaries and allowances are as obtainable in Nigerian Public Universities.

E. CONDITIONS OF SERVICE

As contained in the approved conditions governing the service of Staff in Nigerian Universities.

F. METHOD OF APPLICATION

Visit the University website at <u>www.kdums.edu.ng</u> and fill an application form.

Candidates are required to submit fifteen (15) copies of their applications and Curriculum Vitae and photocopies of their credentials, and recommendation letters from three referees. The curriculum vitae should highlight the following:

- 1. Full name (Surname First in Capital Letters)
- 2. Place and date of Birth
- 3. Age
- 4. Gender
- 5. Marital Status
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- 12. Schools attended and qualifications obtained with dates (photocopies of certificates to be attached)
- 13. Previous employment(s), position(s), Date(s)
- 14. Details of Administrative Experience (with dates)
- 15. Present Employment, Status, Salary and Dates, including photocopy of latest pay-slip
- 16. List of Publications (Academic staff only)
- 17. List of grants received as Principal Investigator (Academic staff only)
- 18. Scopus Publication h-index (Academic staff only)
- 19. Extra-Curricular Activities
- 20. Membership of Professional Bodies
- 21. Names and Addresses of 3 referees

Applications should be submitted under confidential cover in sealed envelopes marked, "Application for Employment (State Category eg., Lecturer I)" to:

The Acting Vice-Chancellor

David Nweze Umahi University of Medical Sciences (DNUUMS)

PMB 211 Uburu, Ohaozara LGA, Ebonyi State

CLOSING DATE:

Applications should reach the Office of the Acting Vice-Chancellor, not later than 25th March, 2022.

Signed